



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

May 26, 2022

Ms. Renae Azziz
Virtuoso Education Consulting, LLC
9450 E Raymond St
Indianapolis, IN 46239

Subject: Application for M/WBE Certification

Dear Ms. Azziz,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Virtuoso Education Consulting, LLC** is hereby certified as a Minority and Women's Business Enterprise (M/WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority or Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
43211606	Multimedia kits
60101700	Teacher resource materials
60105202	Study skills instructional materials
60105421	Understanding or dealing with cultural diversity instructional materials
80101504	Strategic planning consultation services
80101600	Project management
80111600	Temporary personnel services
80111700	Personnel recruitment
80161500	Management support services
81112000	Data services
86101710	Teacher training services
86111501	Distance learning guidance services
86111502	Distance teaching services
86111505	Distance learning assessment services
86141501	Educational advisory services
93141709	Cultural policy services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **May 31, 2025**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Referencing: Virtuoso Education Consulting, LLC

Although your certification is valid for a three-year period, you are required to submit an annual **Affidavit of Continued Eligibility (ACE)** form, located at https://www.in.gov/idoa/wbt/DSDCert_ACE/index.html. Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership or control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Kesha Rich

Kesha Rich, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

KR/CB